



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#38 JUNE 15, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

June 15, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
LA CRESCENTA RECREATIONAL TRAIL LINK PROJECT
APPROVE THE PROJECT, PROJECT BUDGET, RELATED APPROPRIATION
ADJUSTMENT, AND ADOPT YOUTH EMPLOYMENT PLAN
(CAPITAL PROJECT NO. 87091)
(FIFTH DISTRICT) (4 VOTES)**

SUBJECT

Approval of the recommended actions will authorize the Director of the Department of Parks and Recreation to proceed with the implementation of the La Crescenta Recreational Trail Link Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is categorically exempt from California Environmental Quality Act according to Sections 15303 (e), and 15304, (a) of the California Environmental Quality Act Guidelines and Classes 3 (b) and 4 (a) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project involves installation of new small structures and minor grading.
2. Approve the proposed La Crescenta Recreational Trail Link Project in the amount of \$530,000, funded by County Competitive Excess Funds and State Proposition 40 funds.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

3. Approve the appropriation adjustment, transferring \$150,000 in County Competitive Excess Funds under the Safe Neighborhood Parks Proposition of 1996 and \$380,000 funded by Proposition 40 Per Capita Funds under the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002 to fully fund the La Crescenta Recreational Trail Link Project.
4. Adopt the Youth Employment Plan for the La Crescenta Recreational Trail Link Project.
5. Authorize the Director of the Department of Parks and Recreation, or his designee, as agent of the County, to accept the funds, to conduct all negotiations, and to execute and submit all documents, including, but not limited to the project agreement, amendments, and payment requests, which may be necessary for the completion of the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed project to be exempt from California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to proceed with the La Crescenta Recreational Trail Link Project beginning at 2700 Orange Avenue and ending at Rosemont and Pine Glen Road in La Crescenta.

On October 20, 2009, your Board adopted a resolution authorizing the Department to submit an application to the Regional Park and Open Space District (District) for County Competitive Excess Funds under the Safe Neighborhood Parks Propositions of 1996 (Proposition A) for the La Crescenta Recreational Trail Link Project in the amount of \$150,000 and was subsequently approved on November 5, 2009.

The total project cost is currently estimated at \$530,000. The balance of \$380,000 will be funded by Proposition 40 Per Capita (Proposition 40 PC) Funds under the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002.

The proposed project consists of developing a new multi-use trail, approximately one-third of a mile long, construction of intermittent slough retaining walls to level existing grade, installation of fencing along the Eagle Canyon Flood Control Channel to prevent public access, installation of gates at Orange Avenue and Two Strike Park to close-off access to the trail when it is deemed to be unsafe, signage, and drainage improvements. The proposed project will be implemented by the Los Angeles Conservation Corps (LACC) and Parks and Recreation's trails crews. It is anticipated that the project construction will begin in June 2010 and be completed within six months.

On June 26, 1997, your Board acting as the governing body of the District, adopted the Youth Employment Policy for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A). The District requires that a Youth Employment Plan for each Proposition A funded project be adopted by the governing body of the grantee at a duly noticed public meeting. Approval of the Youth Employment Plan for La Crescenta Recreational Trail Link Project (Attachment C) will allow the Department to complete the required process for this Proposition A grant funded project.

Implementation of Strategic Plan Goals

Approval of the recommended actions supports the County's approved Strategic Plan Goals of Operational Effectiveness (Goal 1); Children, Family, and Adult Well-Being (Goal 2); and Community and Municipal Services (Goal 3), by investing in public infrastructure and enhancing recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

The total project cost, including construction and County services, is estimated at \$530,000. The Project Schedule and the Budget Summary are detailed in Attachment A.

Approval of the attached appropriation adjustment (Attachment B) will transfer \$150,000 of County Competitive Excess Funds under the Safe Neighborhood Parks Proposition of 1996, appropriate \$353,000 of currently unallocated State Proposition 40 PC, and transfer \$27,000 of Proposition 40 PC grant funds, from the Vasquez Rocks Nature Center Project (C.P. No. 77092) to fully fund the project. Upon your Board's approval, sufficient appropriation in the amount of \$530,000 will be available in the Fiscal Year 2009-10 Capita Project/Refurbishments Budget to fully fund the La Crescenta Recreational Trail Link Project (C.P. No. 87091).

Operating Budget Impact

Following completion of the project, the Department anticipates an average of \$3,000 annually in ongoing additional operating costs. The proposed project site will be managed and maintained by the Department's trails maintenance staff, as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to your Board's Civic Art Policy adopted on December 7, 2004, the project is exempt from the Civic Art Policy, as eligible project costs are less than \$500,000.

The 1996 Proposition provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects under Proposition A. On January 19, 2010, your Board, acting as the Board of Directors for the District, approved the allocation and award of funds from County Competitive Excess Funds available to the Fifth Supervisorial District for the La Crescenta Recreational Trail Link Project.

On June 26, 1997, your Board, acting as the governing body of the District, adopted the Youth Employment Policy for projects funded under Proposition A. The District requires that a Youth Employment Plan for each Proposition A funded project be adopted by the governing body of the grantee at a duly noticed public meeting. Approval of the Youth Employment Plan for the La Crescenta Recreational Trail Link Project will allow the Department to meet the District's requirement.

ENVIRONMENTAL DOCUMENTATION

On February 27, 2007, your Board found these projects to be categorically exempt from CEQA according to Sections 15303 (e), 15304 (a) of the State CEQA Guidelines and Classes 3 (b) and 4 (a) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project involves installation of new small structures and minor grading.

Upon your Board's approval of the proposed project, the Department will file Notice of Exemption with Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA guidelines.

CONTRACTING PROCESS

The proposed project will be completed by the Department's trails crews and the LACC. The LACC has a non-exclusive as-needed service contract with the Department for landscaping and maintenance services utilizing at-risk youth. This two-year term contract was approved by your Board on December 5, 2006 with an option of two one-year extensions. On September 16, 2009, the Department's Director granted the second one-year extension to the contract that expires January 4, 2011.

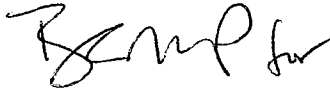
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any County services at the project site.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF:SK
DJT:AC:zu

Attachments

c: Executive Office, Board of Supervisors
 County Counsel
 Arts Commission
 Auditor-Controller
 Department of Parks and Recreation

ATTACHMENT A

**DEPARTMENT OF PARKS AND RECREATION:
LA CRESCENTA TRAIL LINK PROJECT
APPROVE THE PROJECT, PROJECT BUDGET, RELATED APPROPRIATION
ADJUSTMENT, AND ADOPT YOUTH EMPLOYMENT PLAN
(C.P. NO. 87091)**

PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Approve Plans and Specifications	September 2009
Environmental Documents	November 2009
Board Action	May 2010
Award of Grant Agreements	May 2010
Design Documents	N/A
Adopt & Advertise	N/A
Construction Start	June 2010
Substantial Completion	December 2010
Project Acceptance	January 2011

PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Los Angeles Conservation Corps Youth Employment	425,000
Department Trails Section	70,000
Change Orders	20,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 515,000
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Construction/Change Order	0
Other	0
Subtotal	\$ 0
Miscellaneous Expenditures	\$ 3,500
Jurisdictional Review/Plan Check/Permit	\$ 8,000
County Services	
Code Compliance Inspection	\$ 0
Quality Control Inspection	0
Design Review	0
Design Services	0
Contract Administration	0
Project Management	0
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	3,500
County Counsel	0
Subtotal	\$3,500
TOTAL	\$ 530,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
NO. 600

June 15, 2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 09-10

4 - VOTES

SOURCESBA DETAIL - SEE ATTACHMENT **B**USESBA DETAIL - SEE ATTACHMENT **B**

SOURCES TOTAL: \$ 557,000

USES TOTAL: \$ 557,000

JUSTIFICATION

This appropriation adjustment is necessary to increase the revenue and appropriation to provide sufficient funds to complete the La Crescenta Recreational Trail Link Project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

88 JUN 15 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Sabra White
AUTHORIZED SIGNATURE - Sabra White - CEO

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

*Karen Shukuma*B.A. NO. **246***June 2 2010*☐ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Sabra White
June 2 2010

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT B

**DEPARTMENT OF PARKS AND RECREATION:
LA CRESCENTA TRAIL LINK PROJECT
APPROVE THE PROJECT, PROJECT BUDGET, RELATED APPROPRIATION
ADJUSTMENT, AND ADOPT YOUTH EMPLOYMENT PLAN
(C.P. NO. 87091)
(FIFTH DISTRICT) (4 VOTES)**

FY 2009-2010

SOURCES:

Department of Parks & Recreation
Capital Project/Refurbishments
Vasquez Rocks Regional Park (5)
Nature Center
A01-CP-6014-65043-77092
Fixed Assets – B & I \$27,000
Decrease Appropriation

Department of Parks & Recreation
Capital Project/Refurbishments
La Crescenta (5)
Recreational Trail Link
A01-CP-91-R400-65043-87091
Rev.: Reg Park & Open Space DT/CP \$150,000
Increase Revenue

Department of Parks & Recreation
Capital Project/Refurbishments
La Crescenta (5)
Recreational Trail Link
A0-CP-88-882B-65043-87091
Rev.: State Proposition 40 Per Capita \$380,000
Increase Revenue

\$557,000

USES:

Department of Parks & Recreation
Capital Project/Refurbishments
Vasquez Rocks Regional Park (5)
Nature Center
A01-CP-88-882B-65043-77092
Rev.: State Proposition 40 Per Capita \$27,000
Decrease Revenue

Department of Parks & Recreation
Capital Project/Refurbishments
La Crescenta (5)
Recreational Trail Link
A01-CP-6014-65043-87091
Fixed Assets – B & I \$530,000
Increase Appropriation

\$557,000

Justification: Adjustment is necessary to increase the revenue and appropriation to provide sufficient funds to complete the La Crescenta Recreational Trail Link project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

88 JUN 15 2010

Sachi A. Hamai
**SACHI A. HAMAI
EXECUTIVE OFFICER**

BA# 246 Karen Shikura 6/2/10

ATTACHMENT C

COUNTY OF LOS ANGELES DEPARTMENT OF PARKS AND RECREATION LA CRESCENTA TRAIL LINK PROJECT C.P. NO. 87091; GRANT NO. P096-10-2242 YOUTH EMPLOYMENT PLAN

Background

The proposed project includes developing a new multi-use trail, approximately one-third of a mile long, intermittent slough retaining walls to level existing grade, fencing to prevent access to the Eagle Canyon Flood Control Channel, gates to close off access to the trail when it is deemed to be unsafe, signage, and drainage improvements.

Tasks that may be performed by At-Risk Youth

The Department of Parks and Recreation (Department) will utilize youth to assist with minor brush and debris clearance, installation of the slough retaining walls, minor grading, and other tasks trails crew deems appropriate for at-risk youth to perform.

Estimated Cost for Youth Employment

The Department has an annual youth employment budget under its Youth Enhancing Employment Program (YEPP). For the proposed project, the Department will utilize a minimum of two youth who will work a minimum of 420 hours each at \$12.18 per hour, including benefits. The total cost of youth employment is estimated at \$10,000.

Method of Youth Employment

The Department has part-time youth employed in various areas through the YEPP, which allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, general maintenance and servicing tasks of the projects. Youth are managed and supervised by Department staff. In addition, the Department requires contractors to make good faith efforts to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. The Department also has contracts with conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles in the amount of \$15,739,750 has been met.